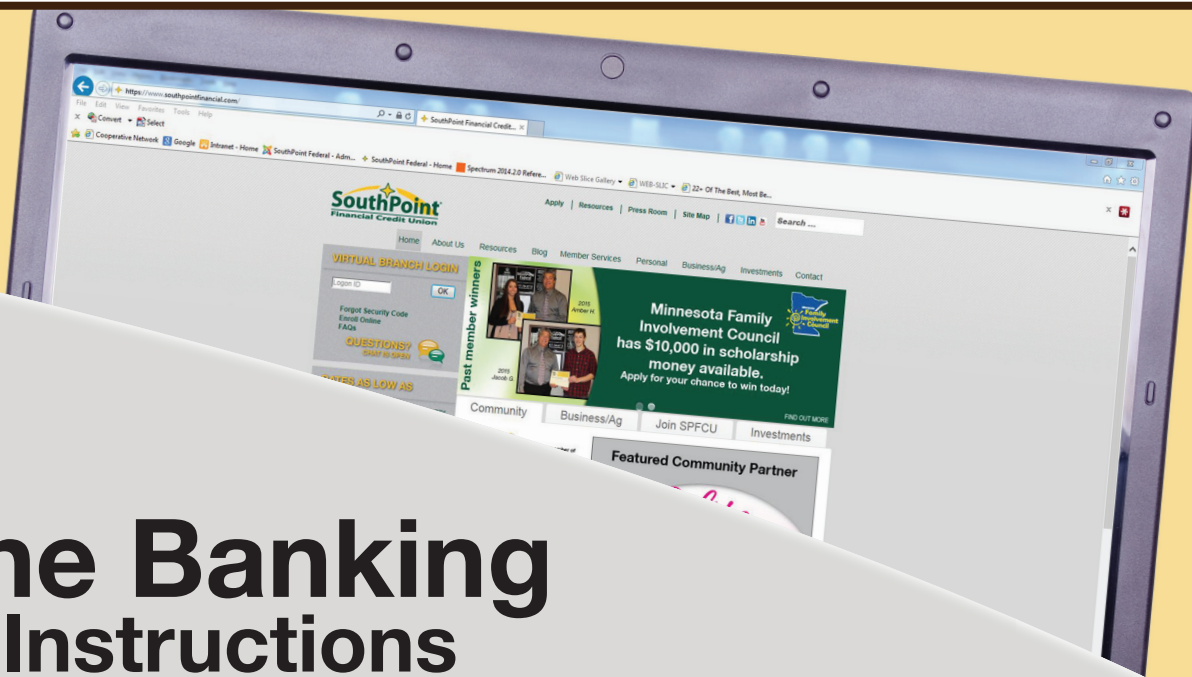




Online Banking Login Instructions

To get started go to southpointfinancial.com

Under “Virtual Branch Login” (on left side of screen) click on “Enroll Online”

✦ Step 1 Enroll

- Enter the following:
 - Member Account Number
 - Last 4 digits of your social security number
 - Address number (example: 100 Main Street, Apt 123, Enter 100; PO Box 6423, Enter 6423)
- Click Ok

✦ Step 2 Setup Logon ID & Security Code

- Enter the following:
 - Email address
 - Logon ID (6 - 50 characters, make a note of your Logon ID and Security Code)
 - Security Code (8-16 characters with at least 2 numbers)
 - Verify Security Code
- Click Finish

✦ Step 3 Confirmation

- Your account is now enrolled!
- Proceed to the logon page to set up your security features

✦ Step 4 - Security Feature Set Up

- Log into your account using the Logon ID and Security Code you chose during enrollment
- Choose 3 security Challenge Questions and type in answers
- Create a security phrase
- Click Ok



Effective: 2/2012